

Office of Public Guardian – Training Schedule

The Utah State Office of Public Guardian (OPG) provides training on basic guardianship services; and on the roles and responsibilities of the Office of Public Guardian. Training sessions currently scheduled and training reservation information are listed.

- January 2006 to July 2006 Classes
- Training Reservations
- EXTRA! EXTRA! EXTRA! On-site Training Classes

The following will be held at the Utah Department of Human Services, Room 329 or Room TBA. Please call (801) 538-4309 or email psanchez@utah.gov to make reservations for training.

January 2006 to July 2006 Classes

- January 30 – Basics of Guardianship – 8:30 a.m. – 12 noon
- January 30 – Roles and Responsibilities of the OPG-1:30 p.m.-4 p.m.
- February 27 – Basics of Guardianship –8:30 a.m. – 12 noon
- February 27 – Roles and responsibilities of the OPG-1:30 p.m. – 4 p.m.
- March 27 - Basics of Guardianship – 8:30 a.m. – 12 noon
- March 27 - Roles and Responsibilities of the OPG – 1:30 p.m. – 4 p.m.
- April 24 - Basics of Guardianship – 8:30 a.m. – 12 noon
- April 24 - Roles and Responsibilities – 1:30 p.m. – 4 p.m.
- May 22 - Basics of Guardianship – 8:30 a.m. – 12 noon
- May 22 - Roles and Responsibilities of the OPG – 1:20 p.m. – 4 p.m.
- June 27 - Basics of Guardianship – 8:30 a.m. – 12 noon
- June 27 - Roles and Responsibilities – 1:30 p.m. – 4 p.m.
- July 31 - Basics of Guardianship – 8:30 a.m. – 12 noon
- July 31 - Roles and Responsibilities – 1:30 p.m. – 4 p.m.
- **Training sessions scheduled are subject to change.**

OPG Training Reservations

To make reservations or to add your name to the waiting list for sessions offered this month, call (801) 538-4309 or email psanchez@utah.gov with name, address, telephone number, fax number and email address. If you make reservations and find that you cannot attend, please notify us as soon as possible. Contacting us at least **24 hours** before the class to cancel your reservation gives us the ability to make your seat available to someone else. This helps ensure that everyone has an opportunity to receive the training they need to perform their jobs or to obtain necessary information.

EXTRA ! EXTRA ! EXTRA ! The Office of Public Guardian will also bring these sessions right into your agency.

You pick the time that's most convenient for you. A standard session begins at 9:00 a.m. and ends at 4:00 on the day of the session or at the times that work for your agency. To schedule a session at your agency please call (801) 538-4309 or email psanchez@utah.gov.

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